

**Minutes**  
**Oracle School District Governing Board Regular Meeting**  
**Tuesday, March 6, 2007**  
**6:30 p.m.**  
**Oracle Ridge Boardroom, Oracle, AZ**

**1. Call to Order**

Dr. Bosma called the meeting to order at 6:35 p.m., Mr. Carran led the Pledge of Allegiance. Board members present were Mrs. Susan Beaman, Dr. Boyd Bosma, Mr. Mike Carran, Mrs. Elizabeth Harmon and Mr. Jack Walden, also present were Mr. John Clark, Mr. Dennis Blauser, Mrs. Dawn Ruiz, Mrs. Nanette Soule, Mrs. Carmen Trejo and those who signed the guest register.

**2. Approval of Agenda**

Mrs. Harmon moved and Mr. Walden seconded that the Governing Board approve the agenda as presented, all in favor, motion carried.

**3. Recognition of Employees**

Mr. Clark stated the bus driver whom he wished to recognize preferred not to be recognized at a public meeting and according to her “she was just doing her job”. Mr. Clark praised the bus drivers and staff for their professional handling of an emergency situation in February when they witnessed an accident and stopped to render assistance. Mr. Clark also commended the actions of a bus driver for the handling of a recent incident that occurred while the bus was parked waiting for additional students to load.

Dr. Bosma moved and Mr. Walden seconded that a letter of commendation be written and placed in the personnel files of the involved employees, all in favor, motion carried.

**4. Communications and Call to the Public**

Mrs. Harmon read the call to the public.

Nellie Doran, community member, addressed the board and read a prepared statement expressing her opinion on a number of topics involving the district.

**5. Approval of Consent Agenda**

a. Approval of Minutes:

Regular Meeting February 13, 2007 (removed from consent agenda per request below)

Continuation meeting - February 19, 2007 (removed from consent agenda per request below)

b. Ratification of Vouchers:

# 7032 Expense \$ 39,088.75

Payroll # 22 \$ 109,879.59

# 7033 Expense \$ 329,031.11

Payroll # 23 \$ 109,228.62

# 7034 Expense \$ 29,021.71

Payroll #24 \$ 19,720.52

- c. Approval of Financial Reports for the Month of March
- d. Ratification and Approval of Out of District travel:
  - Dennis Blausen & Nannette Soule – March 1, 2007, No Child Left Behind 2007 NCLB Spring Coordinators Meeting
  - Dennis Blausen, Maria Croci, & Rosa Flores – March 9, 2007, 21st Century Community Learning Center Grant Fiscal and Programmatic Accountability Workshop Phoenix, AZ
  - Dennis Blausen – May 2, 2007, ADE Phoenix, AZ NCLB Accountability Workshop
  - Dr. Allen – January 12-13, 2007 Music Education Conference Mesa, AZ
  - Dr. Allen – February 7-8, 2007 AAGT Conference Phoenix, AZ
  - Theresa Rodriguez – February 23, 2007 Child Care ECE Development System Workshop, Nogales, AZ
- e. Ratification of Verification of Teacher Evaluations System Status (removed from consent agenda per request below)
- f. Ratification of corrected amount for Yearbook Sponsor G. Benavidez (\$12.70/hour not to exceed \$750.00)

Mrs. Harmon moved and Mrs. Beaman seconded that the Governing Board approve the consent agenda.

Dr. Bosma asked to pull item 5e Ratification of Verification of Teacher Evaluations System Status, and the minutes of February 13 and 19; there were no objections to pulling the items from the consent agenda.

Vote taken on motion, all in favor, motion carried.

#### **Ratification of Verification of Teacher Evaluations System Status**

Dr. Bosma had a question regarding the designation of Mr. Clark for signing of the form. Explanation was given to the responsibility of the Superintendent as a designated signer for the Governing Board.

Dr. Bosma moved and Mrs. Beaman seconded that the Governing Board approve the ratification of verification of Teacher Evaluations System Status, all in favor, motion carried.

#### **February 19, 2007 Minutes**

Dr. Bosma verified that the action to ratify the salary of the yearbook sponsor has been taken care of.

Dr. Bosma moved and Jack Walden seconded to accept the minutes of February 19, 2007, all in favor, motion carried.

#### **February 13, 2007 Minutes**

Dr. Bosma made reference to item 6 of the minutes and the information that was subsequently received from Mr. Harris, Pinal County Deputy Attorney.

Mr. Walden noted that it was his intention to make a motion at the proper time to deal with the issue.

Dr. Bosma moved and Jack Walden seconded to accept the minutes of February 13, 2007, all in favor, motion carried.

## **Old Business**

### **6. Election of Board President**

Jack Walden nominated and Dr. Bosma seconded Dr. Boyd Bosma for President and Mrs. Susan Beaman for Vice President.

Mr. Carran nominated and Mrs. Harmon seconded, Mrs. Harmon for president.

Discussion was held regarding Mr. Walden's motion and his opinion the board could elect a Vice-President instead of a clerk. It was noted the board's current policy calls for a board president and a clerk; also the agenda is specific about election of board president and election of board clerk.

Dr. Bosma ruled Mr. Walden's motion out of order and recommended beginning again with nominations for board president.

Mr. Walden nominated and Dr. Bosma seconded, Dr. Boyd Bosma for president.

Mr. Carran nominated and Mrs. Harmon seconded, Mrs. Harmon for president.

Mr. Carran reiterated that he thought it appropriate that the board president be a resident of Oracle.

Vote taken, Mr. Walden and Dr. Bosma for Dr. Bosma.

Mr. Carran and Mrs. Harmon for Mrs. Harmon, Mrs. Beaman abstained.

### **7. Election of Board Clerk**

Jack Walden moved and Dr. Bosma to postpone the election of a clerk until a board president is elected, all in favor, motion carried.

Susan Beaman requested to return to item #6, there were no objections.

Susan Beaman moved to rescind the suspension of policy BDB – Board Officers

Jack Walden seconded. Discussion was held and vote taken, all in favor, motion carried.

Susan Beaman moved and Jack Walden seconded to continue to have Mrs. Harmon and Dr. Bosma to serve as temporary alternating board president rotating on a monthly basis and jointly consult with the Superintendent for all meeting agendas and both will serve as temporary clerk when not temporary president. Discussion was held and Dr. Bosma stated his understanding of the monthly alternation of service as board president.

Vote taken, all in favor, motion carried.

### **8. Discussion and Possible Action on continuing status of Board Approved High School Advisory Committee to include a report from Committee Chair – Alex Gort**

Mr. Walden moved and Mr. Carran and seconded to approve item #8 Discussion and Possible Action on continuing status of Board Approved High School Advisory Committee to include a report from Committee Chair – Alex Gort, all in favor, motion carried.

Mr. Alex Gort presented his report, first referencing the original report submitted by Mr. Carran. Mr. Gort then reported on the status of answering each question put forth in the general guidelines approved by the Governing Board:

The questions were as follows:

- A background of the issue
- How will having our own high school relate to our vision, mission, and student achievement goals? (Will need to provide to committee the District's vision, mission, and student achievement statements).
- Survey results of how parents/community feel/think about a high school.
- Timelines and legal implications from the County Superintendent, Elections Office, State Schools Facilities Board, the State Board of Education
- Size of student population required to start a high school
- Student enrollment projects
- Curriculum, personnel, transportation, financing, extracurricular activities, sports
- Possible site for high school
- Contact Sedona-Cottonwood to determine problems/steps they took from being an elementary to a unified district
- Alternatives such as unifying with Amphi or San Manual Districts
- Ramifications and alternatives—gains and losses.

Discussion was held and the board was given the opportunity to ask questions and give input regarding the high school issue.

Board members thanked Mr. Gort for his report.

Mr. Walden made a motion regarding removal of the survey as a charge to the committee, which was seconded by Dr. Bosma.

Discussion was held regarding what type and to whom a survey should be sent. The board was assured a community wide survey would not take place now, but that a survey of the students and parents would be beneficial.

Mr. Walden withdrew his motion and Dr. Bosma withdrew his second.

Mr. Clark suggested the board might want to consider replacing the committee members who resigned. He also expressed his concern with the presence of a quorum of board members attending the committee meetings. (One as a member, one as an alternate and one as a member of the public). He suggested the board might want to consider making the high school committee a committee of the board since so many board members are interested in the committee's task.

Mrs. Beaman stated she did not think replacements are needed and that with the motion that passed at the February meeting, the committee meetings may be held with a minimum of 5 members attending, she also stated she feels confident the current committee membership is doing a great job and that as far as a committee of the whole it is best to keep it the way it is.

Dr. Bosma stated he would appreciate seeing a new committee membership list either at the next meeting or whenever the committee feels they are ready to give a new report.

A break was taken at 7:44 p.m.  
The meeting resumed at 7:54

9. **Second Reading and Possible Adoption of Policies:**

BBAA-Board Member Authority and Responsibilities  
BEDBA – Agenda Preparation and Dissemination

Mr. Walden moved and Dr. Bosma seconded that the Governing Board approve the second reading and possible adoption of the policies BBAA – Board Member Authority and Responsibilities and BEDBA – Agenda Preparation and Dissemination.

Mr. Walden suggested making changes to BEDBA per the information from Mr. Harris, and insert the word “written” in the 3<sup>rd</sup> line of the first paragraph between *with* and *input*, and also insert the word “individual” between the words *the* and *board* on the same line.

The motion was amended by Mr. Walden and seconded by Dr. Bosma to include approval of policies with proposed changes as presented in the board packet and the suggested change as noted above by Mr. Walden.

Discussion was held. Mr. Carran asked for clarification regarding the email in the packet from Mr. Donn Williams and it’s relevance to the current proposed policy revisions. Mr. Walden and Mrs. Beaman commented that the email from Mr. Williams is a couple of years old and is not related to what is currently being proposed. The opinion was in reference to a different proposal. Mrs. Harmon referred to parts of the email that in her opinion would apply to the proposed changes. Much discussion was held with the board members all expressing their opinion on the suggested changes. Dr. Bosma expressed his thoughts that the reason for the policy changes is to ensure that the board’s meeting is the boards meeting and that board members have the right to put items on the agenda. The meaning of words was discussed and Mr. Carran presented some alternative language for policy BEDBA.

There was discussion regarding the original motion and amendment, Dr. Bosma suggested Mrs. Beaman make a motion by substitution as a new motion and proceed from there.

Mrs. Beaman made a motion to substitute the motion to read to adopt a second reading of BEDBA with the first paragraph reading as follows: “The Superintendent will prepare the Board meeting agendas in consultation with the Board President acting as the representative of the board. The administrator will consult with the Board President before making changes to the agenda.” Mrs. Harmon seconded.

Extensive discussion was held and board members continued to suggest and give their opinions regarding the language of the policy. Mr. Clark and Mrs. Trejo also gave some input to the board members regarding the suggested language of the policy.

Mrs. Harmon moved and Mr. Carran seconded to amend Mrs. Beaman’s motion to add “and the county attorney” to the last sentence to read: “The administrator will consult with the Board President and the County Attorney before making changes to the agenda”.

Discussion was held with board members continuing to express their opinions regarding the policy revision. Dr. Bosma expressed his thoughts regarding there being mutual consent between the Superintendent and the Board President when changes to the agenda made.

Mr. Carran moved to amend Mrs. Harmon's amendment to Mrs. Beaman's motion to keep the first sentence as proposed by Mrs. Beaman and replace the second sentence to read "The administrator shall prepare and post the agenda agreed upon by the Superintendent and the Board President with only those changes required by law and only those additions necessary to the efficient operation of the school district."

Dr. Bosma expressed his concern that the language presented is sufficient as long as it is understood that the "intent" is that there be mutual consent between the Superintendent and the Board President (clerk if president absent) regarding any changes. Mr. Clark noted that the board still has the option of taking an item off the agenda during the "approval of the agenda" at every meeting.

Vote taken on Mr. Carran's motion, Mrs. Beaman, Dr. Bosma, Mr. Carran, and Mrs. Harmon in favor, Mr. Walden opposed, motion carried.

Vote taken, on Mrs. Harmon's amendment to Mrs. Beaman's motion, all opposed, motion failed.

Mrs. Beaman's main motion to substitute was read. The new language as approved by the amendment of Mr. Carran is as follows: That the Governing Board adopt the second reading of policy BEDBA – Agenda Preparation and Dissemination with the first paragraph revised to read: "The Superintendent will prepare the Board meeting agendas in consultation with the Board President acting as the representative of the board. The administrator shall prepare and post the agenda agreed upon by the Superintendent and the Board President with only those changes required by law and only those additions necessary to the efficient operation of the school district."

Mr. Walden expressed his concern over his right to give his agenda item to the board president. Mrs. Beaman expressed her understanding that it is in the policy and that the opportunity is there for a board member to give the board president an agenda item.

Vote taken on Mrs. Beaman's motion, all in favor, motion carried.

Mrs. Beaman moved to submit the amended policy BEDBA to Arizona School Boards Association (ASBA) and to the county attorney for a review and to have a third reading and final adoption, Mrs. Harmon seconded.

Dr. Bosma moved to amend Mrs. Beaman's motion to apply the policy immediately as we wait for any feedback. Mr. Walden seconded, Dr. Bosma and in favor, Mrs. Beaman, Mr. Carran, Mrs. Harmon and Mr. Walden opposed, motion failed.

Vote on Mrs. Beaman's original motion to submit the amended policy BEDBA to Arizona School Boards Association (ASBA) and to the County Attorney for a review and to have a third reading, all in favor, motion carried.

Mr. Walden moved to accept policy BBAA Board Member Authority and Responsibilities as referred to the board as a first reading, Dr. Bosma seconded.

Mrs. Harmon stated her opinion that the recommended change is not necessary and is superfluous and already handled with the revision to policy BEDBA. Mrs. Beaman agreed with Mrs. Harmon. Vote taken, Dr. Bosma and Mr. Walden in favor, Mrs. Beaman, Mr. Carran, and Mrs. Harmon opposed, motion failed.

Mrs. Beaman stepped out for just a moment at 9:12 p.m. and returned at 9:15 p.m.

Discussion was held and board members agreed to skip to item #13 at this time and continue on with the agenda from that item.

### **New Business**

10. Review, Discussion and Possible action of Policy CBI and CBI-E Evaluation of Superintendent
11. Review, Clarification, and Possible Action of Administrative Actions required of Policy DDA – Funding Sources Outside the School System
12. First Reading Policies:           DGD, DGD-R, DGD-E Credit Cards,  
  EGAEA – Electronic Mail  
  EGD – Use of Technology in Office Services

### **13. Approval of 2007/2008 School Calendar**

Mr. Walden moved and Mrs. Beaman seconded to adopt the 2007/2008 School Calendar version number two as presented.

Discussion was held and Mr. Blauser highlighted the difference in the version 1 and 2 calendars.

Vote taken, all in favor, motion carried.

### **14. Approval of Submission of Salt River Project (SRP) Classroom Connections Grant Application**

Mrs. Beaman moved and Mr. Walden seconded that the Governing Board approve the submission of the SRP Grant application as submitted.

Mr. Walden moved to amend the application under the “Promotion Opportunities” section to add “The Oracle” to read “there would be an article written in Cat Tracks, The Oracle and in the Miner, which are the local newspapers.” Susan Beaman seconded, all in favor, motion to amend carried.

Vote taken on main motion to include changes per above amendment to the main motion, all in favor, motion carried.

### **15. Approval of Memorandum of Agreement between Oracle School District and Central Arizona College concerning Bookcase Construction**

Mr. Walden moved and Mr. Carran seconded that the Governing Board approve the Memorandum of Agreement between Oracle School District and Central Arizona College concerning Bookcase Construction.

Mr. Clark recommended approval as this is an excellent program and is a great value to the district and encouraged everyone to volunteer for the project.

Vote taken, all in favor, motion carried.

## **16. Personnel**

- a. Leave of Absence – Corrie Guerrero & Brenda Garcia
- b. Employment of Part-time Bus Driver – Gilbert Aragon
- c. Employment of Spring Intersession employees: teachers Lori Tate and Lisa Villanueva and paraprofessionals Barbara Frost & high school students.

Mr. Clark went over the personnel items and recommended approval of the items.

Dr. Bosma moved and Mr. Walden seconded to accept employment personnel issues as presented, vote taken, all in favor. It was clarified that additional paraprofessionals and high school students will be brought to the board for ratification at the April meeting.

## **17. Approval of Board Member(s) attendance to 16<sup>th</sup> Annual Celebrating Educational Opportunities for Hispanic Students Conference, March 23-25, 2007 in Albuquerque, New Mexico**

Mr. Carran moved and Mr. Walden seconded to approve board members attendance to the 16<sup>th</sup> Annual Celebrating Educational Opportunities for Hispanic Students Conference, March 23-25, 2007 in Albuquerque, New Mexico.

Mrs. Beaman and Mr. Walden stated there is a conflict of dates with this conference and the ASBA Spring Legal Seminar.

Mrs. Harmon would like to attend the conference, as she will be traveling with her husband who is attending the conference.

Vote taken, all in favor, motion carried.

## **18. Principal Report**

Mr. Blauser reported on the following items:

- a. Parenting Class – high turnout that is a testimony to the “trust” the parents have in Ms. Middaugh and the school.
- b. Regional Science Fair – will be held in the future and Mr. Blauser will keep the board updated.
- c. AIMS Testing Schedule and Information – testing will take place during the mandated state dates between April 9 and April 20, 2007. Mountain Vista will begin on April 11, 2007 with the Writing test, Math test on April 16 and 17, and the Reading test on the 18. The Terra Nova test that the 2nds graders take will be given within the dates above.
- d. Mock trail results – Mountain Vista students won first place in their division. Students were proud of their accomplishments and all wore their medals to school the next day.

## **19. Superintendent Report**

Mr. Clark gave reported on the following:

- a. Report on progress of FY 06 audit – auditors are here doing the FY 06 audit.
- b. Meet and Confer Process Information – A meeting is scheduled for this Thursday, March 8, 2007 to go over the process with interested staff members.
- c. Open Meeting Law (OML) Training- Information from Arizona School Boards Association (ASBA) – ASBA has contacted the district and is available to do training and will be awaiting further information for the board on the regarding the date.

## **20. Board Report**

- a. Report on February 2007 Legislative Seminar – Dr. Bosma requested this report be held until next month, there were no objections.

## **21. Future Meeting Dates & Topics:**

April Regular Meeting April 10, 2007; Budget Workshop – March 27 or 28, 2007; Board, Staff Community Forum – April 4, 2007; OML Training Session, Special Meeting for Policies if needed.

Mr. Carran moved and Susan Beaman seconded that the Governing Board have a Budget Workshop on March 28, 2007 at 6:30 p.m. at the Oracle Ridge Boardroom, all in favor, motion carried.

Dr. Bosma moved and Mr. Walden seconded that the Governing Board schedule a special executive session to evaluate the Superintendent in accord with policy CBI to include review of the Superintendent's contract with possible action. Dr. Bosma explained that the evaluation would be done in executive session and any possible action would take place in open session.

Discussion was held and Dr. Bosma made reference to the information sent from Mr. Ron Harris, Pinal County Deputy Attorney, that explained that in order to review the Superintendent's contract an evaluation would have to take place and at that time the board could discuss whatever parts of the evaluation they wish to.

Much discussion was held as to the purpose of such an action and whether or not it is necessary. Mr. Clark gave input as to his understanding of the process that would take place if another evaluation of him were done. He also stated that in May his contract can be reviewed without having an evaluation, as he is in the last year of a multiple year contract.

Dr. Bosma gave some information regarding his reason for requesting the motion and his preference for doing the evaluation in executive session. Mr. Clark interjected that he thought Dr. Bosma was beyond his motion. Dr. Bosma stated he thought he was talking to the point of the motion and without getting specific about the contract itself that he was trying to talk about the need for review.

Mrs. Harmon expressed her opinion that she didn't think there was a reason to do the evaluation again, particularly since the Superintendent is coming up to the last year of his contract and if necessary the contract can be discussed in May.

Discussion was held regarding the May date and Mr. Clark stated it had to be done on or before May 15.

Further discussion was held regarding dates and reason for requesting the agenda item.

Mrs. Beaman walked out of the meeting at 10:02 p.m.

Mr. Clark stated he believed Dr. Bosma was breaking the open meeting law by discussing his contract and requested there be a call for the vote. Dr. Bosma responded he was not discussing the contract but discussing the need for a meeting.

Mrs. Harmon called for a vote.

Vote taken on motion by Dr. Bosma to have executive session for Superintendent evaluation, Dr. Bosma and Mr. Walden in favor, Mr. Carran and Mrs. Harmon opposed, motion failed for lack of a majority.

Mrs. Harmon moved and Dr. Bosma seconded to hold a Board /Staff/Community Forum on Wednesday, April 4, 2007 from 1:45 p.m. – 3:30 p.m., all in favor, motion carried.

Mr. Walden moved and Mr. Carran seconded that the board schedule Open Meeting Law (OML) training session after school is out for the summer, all in favor, motion carried.

**22. Meeting Evaluation**

Mrs. Harmon moved and Mr. Walden seconded to forgo the meeting evaluation. (Vote not taken on this item)

Dr. Bosma referenced the items that were skipped during the meeting and that a motion should be made in reference to them.

Mr. Carran moved and Mrs. Harmon seconded that the Governing Board postpone items: 10. Review, Discussion and Possible action of Policy CBI and CBI-E Evaluation of Superintendent; 11. Review, Clarification, and Possible Action of Administrative Actions required of Policy DDA – Funding Sources Outside the School System; and 12. First Reading Policies: DGD, DGD-R, DGD-E Credit Cards, EGAEA – Electronic Mail, EGD – Use of Technology in Office Services until the April meeting, all in favor, motion carried.

**23. Adjournment**

Mr. Walden moved and Mrs. Harmon seconded that the Governing Board adjourn the meeting at 10:08 p.m., all in favor, meeting adjourned.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Clerk

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

Minutes approved on \_\_\_\_\_