

MINUTES
Oracle School District
Governing Board Regular Meeting
Tuesday, December 18, 2007 6:30 p.m.
Oracle Ridge Boardroom

1. Call to Order

Board President, Susan Beaman called the meeting to order and led the Pledge of Allegiance at 6:36 p.m.

Board members present were Mrs. Susan Beaman, Dr. Boyd Bosma, Mr. Mike Carran, Mrs. Elizabeth Harmon, and Mr. Jack Walden, also present were Mr. John Clark, Mrs. Nannette Soule, Mrs. Carmen Trejo and those who signed the guest register.

2. Approval of Agenda

Mr. Walden moved and Mr. Carran seconded to approve the agenda. Mrs. Harmon requested made a request to pull policy GCCA – Professional/Support Staff Accumulated Leave, from item 6, in response to the information sent out by Mr. Clark regarding additional revisions that need to be made to the policy. There were no objections to removing the policy. Vote taken, all in favor, of approving the agenda with the removal of policy GCCA from item 6.

3. Recognitions – Students of the Month

The board recognized the students of the month for December. Mrs. Beaman read the students names - from Mountain Vista: Audrey Sotello, Justin Smith, Seth Littlejohn, Esperanza Chavez, Devan Parkhurst, Ryanne Panknin, Ayiana Lopez, Brianna Corona, Onjalee White, Chandler Black, Aneissa Kraetsch, Monique Navarro, Jenna Martinez, Sophia Mikulewics, Daisy Maestas, Lynn Guerrero, Ramon Fimbres, Victoria Flores and from Oracle Ridge: J. Barragan, Madison Gillen, Andrea German, Gilbert Rodriguez, Taylor Adams, Elijah Partrick-Urbina, Angelina Tilley, Chance Stonecipher, Connie Martinez, Jovon Goga, Jacob Lee and Skylar Jean.

4. Communications and Call to the Public

Dr. Bosma read the call to the public and Mrs. Beaman opened the floor for members of the public to address the board. No members of the public addressed the board.

5. Approval of Consent Agenda

a. Approval of Minutes:

1. Regular Meeting November 13, 2007

2. Special Meeting December 4, 2007
3. Special Meeting December 14, 2007
- b. Ratification of Vouchers:

# 8018 Expense \$ 26,050.65	Payroll # 13 \$ 120,904.62
# 8019 Expense \$ 17,783.59	Payroll # 14 \$ 125,690.50
# 8020 Expense \$ 30,433.74	Payroll # 15 \$ 39,816.69
# 8021 Expense \$ 39,876.52	Payroll # 16 \$ 125,942.02
# 8022 Expense \$ 20,571.27	Payroll # 17 \$ 852.94
- c. Approval of Financial Reports for the Month of November (*removed from consent agenda per motion below*)
- d. Approve/Ratify Out of District Travel
 - Carmen Trejo – Arizona School Boards Association/Arizona School Administrators (ASBA/ASA) Legislative Conference December 11-12, 2007, Phoenix, AZ
 - Kathy Brown & Nannette Soule Dec 3, 2007, ELL information session, Central AZ College, Coolidge, AZ
- e. Donations: Tax Credit Donations received through December 17, 2007
- f. Approval of horizontal movement of M. Lewers from MA + 30 to MA + 45 for the 2007/2008 school year.
- g. FY 2006-2007 Small School Transportation Award Statement of Assurance

Mr. Walden moved and Dr. Bosma seconded to approve the consent agenda with the removal of item c. Approval of Financial Reports for the Month of November, all in favor, motion carried.

c. Approval of Financial Reports for the Month of November

Mr. Walden asked about the negative balances on some of the funds as shown on the reports.

Mrs. Ruiz explained the lag time that sometimes takes place between the time the revenues are received at the county treasurer and when they are distributed to the proper funds on the county side (County School Superintendent's office). Mrs. Ruiz explained that even though a fund line may show a negative balance the district has sufficient funds on deposit with the county treasurer to cover all expenses. This is a situation that is common to school districts.

Mr. Walden moved and Dr. Bosma seconded to approve the Financial Reports for the Month of November, all in favor, motion carried.

Old Business

6. Second Reading and Possible Adoption of Policies

DKA & DKA-E Payroll Procedures/Schedules

JK-R – Student Discipline

GCCA – Professional/Support Staff Accumulated Leave (*pulled from agenda during approval of agenda*)

Mr. Walden moved and Mrs. Harmon seconded to approve the adoption of policies DKA & DKA-E Payroll Procedures/Schedules and JK-R – Student Discipline as presented, all in favor, motion carried.

7. Discussion/Action of Selection of members for Board Advisory Committee to conduct an objective study and evaluation of current and future financial and facilities needs of the Oracle School District.

Discussion was held and board members presented names of members of the district whom have indicated an interest in serving on the committee. Dr. Bosma moved and Mr. Carran seconded to tentatively approve the following individuals to serve on the committee: Dennis Bunda, Harold Duarte, Gary Hammond, Beth Krueger, Alex Gort and Doris Osan. Dr. Bosma also recommended Susan Beaman to be the Board ex officio committee member, Mr. Carran and Dr. Bosma both expressed an interest in being the alternate. Vote taken, all in favor, motion carried.

New Business

8. Discussion/possible action repeal of policy GCCB – Professional/Support Staff Personal/Emergency/Religious Leave

Dr. Bosma moved and Mrs. Harmon seconded to postpone this item until there is further discussion/action of policy GCCA- Professional/Support Staff Accumulated Leave, all in favor, motion carried.

9. First Reading policies:

**GCF and GCF-ED Professional Staff Hiring
GDF and GDF-EF – Support Staff Hiring**

Mr. Clark recommended the board accept the policies as presented for first reading. Mr. Walden moved and Mrs. Harmon seconded to accept policies GCF, GCF-ED – Professional Staff Hiring, and GDF and GDF-E – Support Staff Hiring as presented, all in favor, motion carried.

10. Discussion/possible action on Award of Request for Proposals RFP No. 11-07 Professional Architectural/Engineering Services assessment and overall evaluation of the conditions of the Oracle School district Facilities, Buildings Grounds and Fields

Mr. Clark recommended the Governing Board postpone action on this item until January, as he is still gathering background information on the vendors. Dr. Bosma moved and Mr. Carran seconded to postpone action on this item until January, all in favor, motion carried.

11. Discussion/possible action on the Amphitheater Bond election results and possible impact to the Oracle School District.

Mr. Clark led a discussion on the Amphitheater Bond results stating the bond had passed and plans include the building of an additional school in the Catalina area. The possible impact of a new Amphitheater school in the Catalina area to the Oracle district's enrollment was discussed. It was suggested that a meeting between the Oracle Governing Board and the Amphitheater Governing Board to discuss the issues and opportunities to work together be considered. No action taken on this item.

12. Discussion/possible action on Classroom Site Fund Pay for Performance Compensation Plan

Mr. Clark referred to the Performance Compensation Plan and additional information in the board packet, and recommended board approval of the plan.

Mr. Walden moved and Mrs. Harmon seconded to approve the Performance Compensation Plan as presented. Discussion was held. Vote taken, all in favor, motion carried.

13. Personnel

- a. Extra-curricular contracts: I. Duarte, - Girls B Basketball, J. Vigil, Girls A Basketball, T, Duarte – Boys Soccer
- b. C. Sloan – Oracle Ridge Student Activities Sponsor

Mrs. Harmon moved and Mr. Carran seconded to approve the extra-curricular contracts of Ismael Duarte, Janice Vigil and Trina Duarte and the additional duties of Chantel Sloan (Oracle Ridge head teacher) to include Oracle Ridge Student Activities Sponsor.

Discussion was held regarding the salary amounts for two of the extracurricular contracts. Mr. Clark and Mrs. Ruiz confirmed that the original personnel request form(s) submitted by the athletic director for Ms. Vigil and Mr. Duarte had the incorrect salary placement information, (based on the board approved extra-curricular salary schedule) the Level and Step were corrected and verified by Mr. Clark as indicated on the form in the board packet.

Vote taken, all in favor, motion carried.

14. Approval of Board Members attendance to ASBA Board Operations & Leadership Training Seminar (BOLTS), January 30, 2008, Tucson, AZ

Mr. Walden moved and Mr. Carran seconded to approve the attendance of all board members who wish to attend the ASBA Board Operations & Leadership Training Seminar (BOLTS), on January 30, 2008, in Tucson, AZ. It was verified that Mr. Clark and Mrs. Trejo would also be attending the seminar. Vote taken, all in favor, motion carried. Mr. Carran, Mrs. Beaman and Mr. Walden expressed an interest in attending the seminar.

A break was taken at 7:32 p.m.; the meeting was resumed at 7:45 p.m.

15. Discussion/possible action and demonstration of paperless board meeting

Mr. Clark gave a power point presentation on paperless board meetings. Discussion was held and board members expressed their thoughts regarding paperless board meetings. Mr. Clark suggested a gradual transition into paperless board meetings with a disk and a hard copy of the board packet being sent out. Board members also discussed the possibility of attending a board meeting in a district such as Vail that has implemented paperless board meetings. There was also discussion regarding the district providing board members with laptop computers for school board business.

16. Principal Report

Mr. Clark went over the Mountain Vista and Oracle Ridge current events and commented on the great turnout at the December Music program.

17. Superintendent Report

Mr. Clark and Mrs. Soule reported on the following:

- Title I Cycle 6 Monitoring – which covered the ELL program compliance. There was discussion on this item which included some clarification on the ELL program and Dr. Bosma asked for this item to be a future agenda item for further discussion.
- Grants funding and status update – an update on the status of all the grants was given.
- Current Events with in the district.

18. Board Report

Mr. Carran reported on the ASBA Legislative Conference and recommended the board start thinking about the finances of the district and how they may be impacted by the state’s budget deficit.

Dr. Bosma reported on the ASBA/ASA Annual Conference, highlighting the new requirements that may effect the PTA/PTO organizations.

Mrs. Beaman shared a report that included a snapshot of Arizona achievement of Hispanic students and also reported on her and Mr. Clark’s meeting with ASBA consultants Panfilo Contreras and Karen Beckvar (who is also the president of the Scottsdale Governing Board) regarding dealing with agenda preparation and board president-superintendent communications and management protocol. She highlighted some of the items covered, including going through the board and superintendent duty policies and noted that some of the recommendations have been put into place at tonight’s meeting. She stated she would write up a report for distribution to all board members.

19. Future Meeting Dates & Topics:

Organization of Governing Board and Regular Board Meeting – January 15, 2008

Future requested topics: Mr. Carran – discussion of Amphitheater and Oracle Board having a possible joint meeting etc. also requested by Mr. Carran – discussion regarding cross training. Mrs. Harmon requested discussion of current information from the School District Redistricting Commission.

20. Meeting Evaluation

Board members commented on how well the meeting had gone,

21. Adjournment

Mr. Carran moved and Dr. Bosma seconded to adjourn the meeting at 8:35 p.m., all in favor, motion carried.

Board President

Board Member

Board Clerk

Board Member

Board Member

Minutes approved on _____