

**MINUTES**  
**Oracle School District**  
**Governing Board Regular Meeting**  
**Tuesday, February 12, 2008 6:30 p.m.**  
**Oracle Ridge Boardroom**

**Oracle School District is a community dedicated to learning as a life long process, encouraging one another to meet the challenges and choices of the present and the future.**

**1. Call to Order**

Board President Mrs. Susan Beaman called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance. Board members present were Mrs. Susan Beaman, Dr. Boyd Bosma, Mr. Mike Carran, Mrs. Elizabeth Harmon and Mr. Jack Walden. Also present were Mr. John Clark, Mrs. Carmen Trejo and those who signed the guest register.

**2. Approval of Agenda**

Mr. Walden moved and Mrs. Harmon seconded to approve the agenda. Mrs. Beaman requested to move item 8 - Discussion/possible action on expenditure for architectural services scope of work for Oracle School District facilities assessment and evaluation with EMC2 and take it as the first new business item. Vote taken on approval of agenda with the movement of item 8, all in favor, motion carried.

**3. Recognitions – Students of the Month**

The board recognized the Oracle Ridge and Mountain Vista students of the month as follows:

Blaine Soule, Monica Clark, Mark Carman, Anna Lewis, Giselle Goga, Bricin Ramos, Garry Dadow, Kayla Parker, Sally Ortega, James Setler, Lorelai Branum, Wyatt Booth, Kyle Bowman, Cheyenne Peralta, Hayley Dahlin, Braedon Day, Selena Leon, Matthew Housewright, Kris Herman, Alexia Ramos, Skyler Bracety, Yasmine Burk, Brayon Muniz, Jessica Vickery, Trinity Herman, Alexis Salaiz, Nicolas Muniz, Ramon Echeverria, and Tasida Najjar.

**4. Communications and Call to the Public**

Dr. Bosma read the call to the public and Mrs. Beaman opened the floor for member of the public to address the board.

Marney Fairbanks, parent, addressed item number 6 and reported there are new drinking fountains at Mountain Vista and that the drinking fountains are not the issue, that it is the water that is the issue.

Ellen Galloway, parent, addressed the board in regards to item 10 on the agenda and expressed her hope that the board would renew the districts agreement with Education Services Incorporated (ESI), as it is a good program for the staff who might wish to participate.

**5. Approval of Consent Agenda**

- a. Approval of Minutes:
  - 1. Regular Meeting January 15, 2008
- b. Ratification of Vouchers:
  - # 8026 Expense \$ 9,340.42                      Payroll # 20 \$ 108,032.63
  - # 8027 Expense \$ 19,316.41                      Payroll # 21 \$ 124,357.11
  - # 8028 Expense \$ 6,696.01
- c. Approval of Financial Reports for the Month of January
- d. Approve/Ratify Out of District Travel
  - Dr. Allen – AZ. Music Educators Workshop – January 10-11, 2008, Mesa, AZ
  - Andrew Poskey – Excel Training, Tucson, AZ January 28 & 29, 2008
  - Dennis Blauser –AZ Dept of Education AIMS Workshop, Phoenix, AZ, January 28, 2008,
  - Ramona Willis – Maximus Training, Marana, AZ February 11, 2008
- e. Approval of Sole Source providers for 2007/2008 (additional information in board packet)
- f. Approval of Board determination related to an expenditure for food, awards and incentives for fiscal year 2007/2008
- g. Approval of Overnight trip to Roosevelt Lake in May for Mountain Vista Honor Roll Students and chaperones

Mr. Walden moved and Dr. Bosma seconded to approve the consent agenda as presented above, all in favor, motion carried.

**New Business**

**8. Discussion/possible action on expenditure for architectural services scope of work for Oracle School District facilities assessment and evaluation with EMC2**

Mr. Clark introduced Sean Hogan, of EMC2 Group Architects, who presented information on the company's proposal for District Facility Master Plan – Proposal & Scope of Services. He explained that the master plan would document what is deficient in the school district and how to get the deficiencies corrected. Mr. Clark explained that the goal would be to get the evaluation completed and then go to School Facilities Board for reimbursement of the services. Mr. Clark explained the funding for the services would come from the district's carry over funds and recommended the following services be done:

Architectural Evaluation & FMP by EMC2	\$ 20,000.00
Structural Evaluation by Grenier Engineering	\$ 6,200.00
Civil Engineer Evaluation by Premier Engineering	\$ 6,400.00
Mechanical/Plumbing Evaluation by Clayton Engineering	\$ 9,600.00
Electrical Evaluation by Monrad Engineering	\$ 7,100.00
<b>TOTAL Professional Services not to exceed:</b>	<b>\$ 49,300.00</b>

Much discussion was held with all parties expressing their opinions on the item.

Dr. Bosma moved and Mr. Walden seconded to postpone action on this item until after completion of a thorough inspection and report by the State Facilities Board and that the entire issue be referred to the Citizens Committee on Facilities and Financial Needs for review and recommendation to the Board.

Further discussion was held.

Mrs. Beaman moved and Mrs. Harmon to amend the motion to revisit the items when additional information is gathered, and after the board president and superintendent have had a chance to meet and go over some of the additional information. Discussion was held.

Mrs. Beaman withdrew her amendment motion.

Mr. Clark recommended tabling the item at this time and bringing back at a later date.

Vote taken on Dr. Bosma's motion, Mrs. Beaman, Dr. Bosma, and Mr. Walden in favor, Mr. Carran and Mrs. Harmon opposed, motion carried.

**6. Discussion/possible action on Mountain Vista Drinking Fountains**

Mr. Clark gave an update on the drinking fountains at Mountain Vista and Oracle Ridge, stating many have been replaced but the problem is the water delivery. He stated to the best of his knowledge there have been no reports of ailments related to the water and that what could be done is to order a health inspection of the water.

Mrs. Beaman moved and Mr. Carran seconded to direct the Superintendent to have the water tested as soon as possible.

Discussion was held, vote taken, all in favor, motion carried.

**7. First Reading policy IHB and IHB-R – Special Instructional Programs**

Mr. Walden moved and Dr. Bosma seconded to accept the first reading of policy IHB and IHB-R – Special Instructional Programs as presented, all in favor, motion carried.

A break was taken at 7:58 p.m., the meeting resumed at 8:08 p.m.

**9. Discussion/possible action on Sheltered English Instruction (SEI) model**

Mr. Walden moved and Dr. Bosma seconded to approve the Sheltered English Instruction (SEI) model as presented.

Mr. Clark noted that the model meets the law. Kathy Brown, Mountain Vista SEI teacher addressed the board and gave additional information regarding the model and the process that takes place in determining how students are placed in the SEI program.

Discussion was held and Mr. Clark and Ms. Brown answered the board member's questions. Vote taken, all in favor, motion carried.

**10. Discussion/possible action on renewal of Education Services Incorporated (ESI) agreement with the Oracle School District to provide employee staffing services**

Mr. Walden moved and Dr. Bosma seconded that the board instruct Superintendent Clark to notify Education Services Incorporated (ESI) of the Governing Board's intent not to renew the agreement with the Oracle School District to provide employee staffing services.

Discussion was held, vote taken, Mrs. Beaman, Dr. Bosma and Mr. Walden in favor, Mr. Carran and Mrs. Harmon opposed, motion carried.

**11. Discussion/possible action on cross training of departmental staff**

Mr. Walden moved and Mr. Carran seconded to instruct Superintendent Clark to provide cross training of departmental staff. Discussion was held and Mr. Clark explained how the district office is currently cross trained to keep payroll and accounts payable going if someone is absent, he also noted that in the event the business manager were to be out an extended amount of time there would possible be a need to hire an outside consultant. Discussion was held.

Mr. Walden withdrew his motion. No action taken on this item.

**12. Personnel**

- Extra-curricular contracts: Ismael Duarte – Boys “A” Basketball, Rick Benavidez – Boys “B” Basketball, Veronica Martinez – Girls Softball
- Temporary position – Fred Terry – After-school Music/Spanish
- Paul Harrison – Leave of absence
- Theresa Corona - Leave of absence
- Application request for donated leave – Theresa Corona

Mrs. Harmon moved and Mr. Walden seconded to approve the personnel items as listed above, all in favor, motion carried.

**13. Discussion/possible action on Arizona School Boards Association (ASBA) Legal Seminar, Saturday March 1, 2008, Tucson, AZ**

Mr. Walden moved and Mr. Carran seconded to approve the attendance of those wishing to attend to the Arizona School Boards Association (ASBA) Legal Seminar, Saturday March 1, 2008, Tucson, AZ.

Discussion was held and Mrs. Harmon and Mr. Clark indicated they would possibly be interested in attending the seminar.

Vote taken, all in favor, motion carried.

**14. Principal Report**

Mr. Clark read a report from Mr. Blauser on the current events taking place at Mountain Vista.

**15. Superintendent Report**

Mr. Clark reported on the following:

- Policy update – a rough draft of the spreadsheet with updates was distributed, a final version will be emailed out when it is complete.
- Current Events – professional development of staff continues with 3 staff members taking 12 credit hours of college classes in addition to their current positions. Many classified employees are also taking the English 102 course being offered at Mountain Vista. Many community activities take place at Mountain Vista on a regular basis, it is truly a community based school campus.

**16. Board Report**

None

**17. Future Meeting Dates & Topics:**

Special Meeting - Friday, February 15, 2008 9:00 a.m., with board's attorney concerning contract for new superintendent

Special Meeting with Executive Session - Saturday February 23, 2008 8:00 a.m., - superintendent candidate interviews

Special Meeting with Executive Session – Friday February 29, 2008 superintendent candidate final interviews

Regular Board Meeting – March 11, 2008

**18. Meeting Evaluation**

Board member comment – went relatively well

**19. Adjournment**

Mr. Walden moved and Mr. Carran seconded to adjourn the meeting at 8:50 p.m., all in favor, motion carried.

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Board President

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Board Member

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Board Clerk

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Board Member

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Board Member

Minutes approved on \_\_\_\_\_