

MINUTES
Oracle School District
Governing Board Regular Meeting
Tuesday, June 17, 2008
To begin immediately following the Organizational Meeting
Oracle Ridge Boardroom

Oracle School District is a community dedicated to learning as a life long process, encouraging one another to meet the challenges and choices of the present and the future.

1. Call to Order

Board president Mrs. Harmon called the meeting to order and led the Pledge of Allegiance at 6:34 p.m. Board members present were Mrs. Elizabeth Harmon, Mr. Mike Carran and Mr. Kurt Steffens. Mr. Dave Bowersock was in attendance via the telephone. Also present were Mr. John Clark, Mrs. Dawn Ruiz, Mrs. Nannette Soule, Mr. Todd Kissick, Mrs. Carmen Trejo and those who signed the guest register.

2. Approval of Agenda

Mr. Carran moved and Mr. Steffens seconded to change item 8 on the agenda to a discussion only item.

Mrs. Harmon moved to amend the motion to table this item until July. Mr. Carran seconded. Discussion was held and Mr. Clark gave some information regarding the agenda item and agreed that tabling the item until July was a good idea.

Vote taken, all in favor of the amending the motion and tabling agenda item 8 until July, motion carried.

3. Recognitions

Mr. Clark recognized Mr. Blauser for having been selected for membership in the AZLEADS³ Circle of Honor representing the top 1% of principals in the State of Arizona.

Mrs. Harmon recognized Mr. Clark for his five years of service to the Oracle School District. She expressed appreciation and congratulations to Mr. Clark for all the district has benefited from his leadership and service.

Patrick Schifano, former board member, also spoke and expressed his appreciation of the job Mr. Clark has done. Mr. Schifano also recognized the new board members.

4. Communications and Call to the Public

Mr. Carran read the call to the public and Mrs. Harmon opened the floor for members of the public to address the board.

Nellie Doran, former board president and Oracle resident, gave congratulations to all the new board members; she expressed her thanks to Mr. Clark for his years of service to the district.

John Clark addressed the board and stated it has been a pleasure to move the district to this place. Mr. Clark expressed his appreciation of the support of the parents and asked the board to continue to put parents on the agenda and listen to them. He expressed his appreciation of the SaddleBrooke residents for their tax credit donations and expressed thanks to the districts staff and board.

5. Approval of Consent Agenda

- a. Approval of Minutes:
 - 1. Special Meeting May 12, 2008
 - 2. Regular Meeting May 13, 2008
- b. Ratification of Vouchers:

# 8038 Expense \$ 43,058.26	Payroll # 30 \$ 125,558.50
# 8039 Expense \$ 49,237.19	Payroll # 31 \$ 39,069.13
# 8040 Expense \$ 24,378.26	Payroll # 32 \$ 188,620.20
# 8041 Expense \$ 25,126.34	Payroll # 33 \$ 71,553.55
# 8042 Expense \$ 8,080.56	Payroll # 34 \$ 17,946.71
	Payroll # 35 \$ 53,236.02
- c. Approval of Financial Reports for the Month of May
- d. Approve/Ratify Out of District Travel – Nannette Soule, June 10, 2008 – Luz Meeting in Tucson, AZ; Nannette Soule – July 16-22nd to Seattle, WA for Annual Advanced Placement Conference
- e. Acceptance of Donations: \$100.00 to Learning Corners Bookcase project from Gamma Epsilon #6452
- f. Authorization of Resolution to Authorize Pinal County Treasurer To Invest Funds
- g. Authorization of Bank Accounts and Authorized Account Signers for FY 2008-2009
- h. Authorization for Board Members to Sign Vouchers between meetings for 2008-2009
- i. Authorization of Data Processing Service Program Agreement between Pinal County Schools Data Processing Service and Oracle Elementary School District and other listed Pinal County School Districts FY 2008-2009 and Approval of Resolution Authorizing Execution of Data Processing Service Program Agreement.
- j. Authorization of Pinal County Educational Services Consortium Agreement of Payments and Participation for 2008-2009 between Pinal County Education Services Consortium and Oracle Elementary School District.
- k. Approval of letter of commitment to rejoin the Pinal County Gifted Consortium for the 2008-2009 SY
- l. Acceptance of Universal Service Support funding for 2008-2009 in the amount of \$30,241.40
- m. Approval of Cafeteria Meal Prices for 2008-2009

Mr. Carran moved and Mrs. Harmon seconded to approve the consent agenda as presented above, all in favor, motion carried.

Old Business

6. Discussion/possible action second reading and adoption of Regulation GDB-R – Support Staff Contracts and Compensation

Mr. Clark recommended adoption of the regulation GDB-R as presented. He advised the board that normally regulations do not require the formal adoption process that policies do, but in this case he wanted to go through this process.

Mr. Carran moved and Mr. Steffens seconded that the Governing Board approve the second reading and adoption of Regulation GDB-R – Support Staff Contracts and Compensation as presented, all in favor, motion carried.

7. Discussion/possible action Board member(s) attendance to Arizona School Boards Association (ASBA) events:

Delegate Assembly in Phoenix, AZ on June 28, 2008 and selection of official delegate for delegate assembly

ASBA Summer Leadership Institute in Flagstaff, AZ July 31, 2008-August 2, 2008.

Informal discussion was held and board members stated they were not able to attend the Delegate Assembly.

Mr. Carran moved and Mrs. Harmon seconded that Governing Board members whom wish to attend the ASBA Summer Leadership Institute in Flagstaff, AZ July 31, 2008-August 2, 2008, be approved to do so. Discussion was held and Mr. Bowersock and Mr. Carran stated they may be interested in attending. Vote taken, all in favor, motion carried.

New Business

8. Discussion/possible action on Superintendent/Board transition action plan

a. Discussion/possible action to retain the consultant services of William O’Callaghan Jr. to develop a Superintendent transition plan

(Item tabled during approval of the agenda)

9. Discussion/possible action to consider the revised Oracle School District Override Resolution calling for November 2008 Maintenance and Operations and K-3 Override Elections

Mr. Clark went over the revisions to the Override Resolution and recommended the board approve the resolution as revised and direct the superintendent to proceed with the arrangements required for the election. Mr. Carran so moved, Mrs. Harmon seconded. Vote taken, Mr. Carran, Mrs. Harmon and Mr. Steffens in favor, Mr. Bowersock stated there was static on the line and not all information was understandable and clear, so he wished to abstain. Motion carried.

10. Discussion/possible action on possible over-expenditure of 2007-2008 Oracle School District Maintenance and Operations Budget Subsection(s) – regular, special education, and transportation.

Mrs. Dawn Ruiz, business manager, explained the purpose of this item and assured the board there would not be an over expenditure of the total budget, and that this item is precautionary in the event the subsection(s) over expenditure is necessary.

Mr. Carran moved and Mr. Steffens seconded to approve the over expenditure of one or two of the subsections of the M & O 2007-2008 budget if necessary, all in favor, motion carried.

11. Authorization to Pre-Pay 2008-2009 Insurance Premiums, in accordance with A.R.S. 15-905.N, out of 2007-2008 Budget

Mrs. Dawn Ruiz, business manager, explained the purpose of this item and recommended the board approve the item, she also stated the amount of any pre-payment(s) will be communicated to the board when available. Mrs. Ruiz mentioned the pre-payment would most likely be for the medical insurance premiums.

Mr. Steffens moved and Mrs. Harmon seconded to authorize the Pre-payment of 2008-2009 insurance premiums, in accordance with A.R.S. 15-905.N out of the 2007-2008 Oracle School District, all in favor, motion carried.

12. Discussion/possible action on Oracle Ridge Paving Project through Mohave Vendor, Ace Asphalt

Mr. Clark distributed pictures of the area to be paved and recommended the board approve this project. He explained the manner in which the district, as a member of the Mohave cooperative purchasing group is able to use vendors that have been selected by Mohave as approved vendors.

Mr. Carran moved and Mr. Bowersock seconded to approve the asphalt paving project in the amount of \$24,879.81 through Mohave vendor, Ace Asphalt to be procured/started in FY 08-09 for Oracle Ridge per attached quote, all in favor, motion carried.

13. Discussion/possible action on position and title changes

Mr. Clark recommended the board approve the following position and job title changes:

- a. Academic Director to Assistant Principal for Academic Programs
- b. Information Technologist to Director of Technical Services
- c. Change to Medical Assistant position to a 205 day position
- d. Oracle Ridge Childcare Program
 1. Change of title and job description for Childcare Director- from Level 4 position to a Level 6 position
 2. For Childcare – new position - Lead Instructor – Level 4 position
 3. Change from Office Clerk to School/Secretary Oracle Ridge/Childcare
- e. Approval of new position for Art Teacher

Mr. Carran moved and Mr. Bowersock seconded to approve the revised position titles to the current contracts of the Academic Director and the Information Technologist for the 2008-2009 school year; approve the revised job descriptions as listed above; and approve the medical assistant position to a 205 day position, all in favor, motion carried.

14. Discussion/possible action on district teaching assignments

Mr. Clark recommended the board approve the following:

- a. Transfer of Merry Lewers from first grade to fulltime Art Teacher

Mr. Steffens moved and Mr. Carran seconded to approve the transfer as recommended. Mr. Clark stated that the expected enrollment for first grade next year will allow for this transfer and still keep the class sizes small. Vote taken, all in favor, motion carried.

15. Discussion/possible action on personnel matters

Mr. Clark recommended the board approve the following personnel matters:

- a. Employment of Part-time School Psychologist Janet Hackley for 2008-2009
- b. Leave of Absence Tori Johnson and Allison Hendrix
- c. Summer Program Employment – A. Parra – 21st Century Classified Instructor and Tammy Quijada – Paraprofessional II
- d. Resignation of Linda Towne
- e. Change of position level Susan Salazar from level 4 to level 6 – Childcare Director for 2008-2009
- f. Change of position and level Theresa Rodriguez to Lead Instructor for 2008-2009 and from level 2 to level 4
- g. Change of position and level – Erika Estrada to School Secretary/Childcare for 2008-2009 from level 3 to level 4

Mr. Carran moved and Mrs. Harmon seconded to approve the personnel matters as recommended by Mr. Clark and listed above, all in favor, motion carried.

16. Principal Report

Mr. Clark reported the summer school program is going well and continues to be a very successful yearly program.

17. Superintendent Report

Mr. Clark reported on the following:

- a. Auditor General letter regarding compliance review – no current follow up is necessary as district has shown improvement in the areas prompting the compliance review.
- b. Maximus audit report – district was one of 3 in the entire state to get a 100% compliance score.
- c. Thanks given for time serving as Oracle's superintendent.
- d. Nannette Soule – reported on the Washington DC/New York student trip hat was taken the first week of June.

18. Board Report

None

19. Future Meeting Dates & Topics

Special Board Meeting – Wednesday, June 25, 2008 at 5:00 p.m., in the Oracle Ridge Boardroom

July Regular Board Meeting Wednesday, July 9, 2008 at 6:30 p.m., in the Oracle Ridge Boardroom

Future topic – follow up report on high school graduation rate of Oracle students.

20. Meeting Evaluation

Board members made the following evaluation comments:

Went well, thanks to everyone, happy to be here and congratulations to all.

21. Adjournment

Mr. Carran moved and Mrs. Harmon seconded to adjourn at 7:43 p.m., all in favor, motion carried.

Board President

Board Member

Board President

Board Member

Board Member

Minutes approved: _____

Unconfirmed