

MINUTES
Oracle School District Regular Governing Board Meeting
Monday, October 15, 2007, 3:00 p.m.
Oracle Ridge Board Room

1. Call to Order

Board President, Susan Beaman called the meeting to order and led the Pledge of Allegiance at 3:01 p.m.

Board members present were Mrs. Susan Beaman, Dr. Boyd Bosma, Mr. Mike Carran, Mrs. Elizabeth Harmon, and Mr. Jack Walden, also present were Mr. John Clark, Mrs. Nannette Soule, Mrs. Dawn Ruiz, Mrs. Carmen Trejo and those who signed the guest register. Mr. Dennis Blauser arrived at 3:30 p.m.

2. Approval of Agenda

Mr. Walden moved and Dr. Bosma seconded to approve the agenda with the movement of items 8 and 9 to be taken immediately after the approval of the agenda, all in favor, motion carried.

8. Discussion/Action of 2006-2007 Oracle School District Annual Financial Report (AFR).

Mr. Clark and Mrs. Ruiz presented the AFR and gave the board an opportunity to ask questions. Dr. Bosma expressed his appreciation of the efforts of Mrs. Ruiz and also noted the board has no time to review the document. Dr. Bosma also stated he thinks it is the board's responsibility to understand the report. Discussion was held regarding where the report is advertised/published.

Dr. Bosma moved and Mr. Carran seconded to advertise/publish in the *Oracle*, the *Northwest Explorer*, and the *Miner*, all in favor, motion carried.

Mr. Walden moved and Mrs. Harmon seconded to approve the 2006-2007 Oracle School District Annual Financial Report and submission to ADE, all in favor, motion carried.

9. Discussion/Possible Action on School Facilities Board (SFB) Reports:

3-Year Building Renewal Plan

Building Renewal Fund Annual Expenditure Report

Preventive Maintenance Reporting Statement

Mr. Clark and Mrs. Ruiz discussed the SFB reports and the proposed building renewal projects. Dr. Bosma moved and Mr. Walden seconded to approve the SFB reports, all in favor, motion carried.

3. Recognitions – Board member awards etc.

Mr. Clark announced the Performing Plus status of Mountain Vista and recognized the students, parents, staff, administration, and governing board for working together to accomplish this label.

Mrs. Beaman recognized Dr. Bosma for his receipt of a Certificate of Orientation from Arizona School Boards Association at the Pinal County ASBA Workshop. Dr. Bosma recognized Mrs. Beaman for her receipt of a 3rd Cluster Award with 242.5 CEU's, also from Arizona School Boards Association at the Pinal County Workshop.

4. Communications and Call to the Public

Dr. Bosma read the call to the public and Mrs. Beaman opened the floor for members of the public to address the board.

Deanna Apodaca, parent, addressed the board and asked them to consider the health and safety of the districts children. She also gave her opinion on the school board self evaluation.

5. Approval of Consent Agenda

a. Approval of Minutes:

Regular Meeting September 11, 2007 - removed from consent agenda

Special Meeting(s) September 20, 2007; September 27, 2007

b. Ratification of Vouchers:

#8010 Expense	\$ 46,066.78	Payroll #6	\$ 120,222.42
#8011 Expense	\$ 22,906.75	Payroll #7	\$ 26,572.10
#8012 Expense	\$ 30,730.54	Payroll # 8	\$ 130,525.88
#8013 Expense	\$ 19,974.69	Payroll # 9	\$ 115,628.06
#8014 Expense	\$ 26,052.22		

c. Financial Reports for the Month of September

d. Out of District Travel:

Linda Middaugh September 6-7, 2007, SAZPTA two day Conference, Tucson, AZ

Linda Middaugh, September 18 & 19, ASIST Suicide Intervention Training, Catalina, AZ

Carmen Trejo, September 21, 2007 Pinal County Secretaries Meeting, Queen Creek, AZ

Susan Salazar, Juleen Poskey, and Theresa Rodriquez – October 19, 2007 Creating an Outstanding Preschool Program Seminar, Phoenix, AZ

John Clark, SEI Training, October 16, 2007, Washington Elementary School District, Glendale, AZ; ASA Fall Superintendents Conference October 28-30, 2007 Prescott, AZ

Nannette Soule, USAC (E-Rate Training) training October 24 & 25, 2007, Phoenix, AZ

Nannette Soule, Joanna Soule, Dale Tom, Alli Hendrix, Leticia Casper, Evelyn Spitzer, Patricia Munoz and Lisa Villanueva, October 20, 2007, Cultural Competencies Symposium, Tucson, AZ

e. Donations:

Pinal County Attorney's Office – Donation of \$10,000.00 toward Connections Learning Center

f. Adoption of Social Studies Curriculum and Instructional Alignment to State Standards -removed from consent agenda

g. Approval of Governing Board affirmation that it has adopted a curriculum that is aligned with the Arizona Academic Standards and adopted an evaluation system that assesses whether teachers are integrating the Standards into their instructional practices for the 2007-2008 school year. – removed from consent agenda

Mrs. Harmon moved and Mr. Carran seconded to approve the consent agenda. Mrs. Beaman requested removal of the September 11, 2007 minutes and Mr. Walden requested removal of

items f. Adoption of Social Studies Curriculum and Instructional Alignment to State Standards and g. Approval of Governing Board affirmation that it has adopted a curriculum that is aligned with the Arizona Academic Standards and adopted an evaluation system that assesses whether teachers are integrating the Standards into their instructional practices for the 2007-2008 school year.

Vote taken to approve the consent agenda with the removal of items as requested, Mrs. Beaman, Dr. Bosma, Mrs. Harmon and Mr. Walden in favor, Mr. Carran opposed, motion carried.

Approval of Regular Meeting Minutes - September 11, 2007

Mrs. Beaman presented the clarification additions she would like added to the September 11 2007 minutes in regards to the Approval of the Agenda item – specifically the recommendation to remove items.

Mrs. Beaman moved and Dr. Bosma seconded to approve the minutes with the changes as requested by Mrs. Beaman, all in favor, motion carried. *(Revisions will be made to the minutes as requested and signed by the board at their next meeting)*

f. Adoption of Social Studies Curriculum and Instructional Alignment to State Standards

Mrs. Beaman moved and Mr. Walden seconded to table item “f” until later in the meeting, all in favor, motion carried.

g. Approval of Governing Board affirmation that it has adopted a curriculum that is aligned with the Arizona Academic Standards and adopted an evaluation system that assesses whether teachers are integrating the Standards into their instructional practices for the 2007-2008 school year

Mrs. Beaman moved and Mr. Walden seconded to table item “g” until later in the meeting, all in favor, motion carried.

Old Business

6. Second reading and possible adoption of policies:

Mr. Walden moved and Dr. Bosma seconded to postpone acting on policy **BEDG – Minutes** indefinitely. He explained he is still awaiting additional information. Vote taken, all in favor, motion carried.

Dr. Bosma moved and Mr. Walden seconded to adopt **BDF – Advisory Committees**. Discussion was held and Dr. Bosma moved to amend the last paragraph of the policy to say “A representative of the Board and the Superintendent shall serve as non-voting members on all committees the Board representative or the alternate, should the representative not be present, will vote in the event of a tie”. Discussion was held. Vote taken on motion to amend the last paragraph, Dr. Bosma and Mr.

Walden in favor, Mrs. Beaman

Mr. Carran and Mrs. Harmon opposed, motion failed.

Vote taken on adopting BDF as presented in the packet, all in favor, motion carried.

Mrs. Harmon moved and Mr. Carran seconded to adopt **EB, EB-R Environmental and Safety Program** as presented, all in favor, motion carried.

Mrs. Harmon moved and Mr. Carran seconded to adopt **ECB – Building and Grounds Maintenance**. Discussion was held and Mr. Walden asked if there was a qualified staff member to do the inspections per the policy. Mr. Clark stated they would be done by the Trust. Vote taken, Dr. Bosma, Mrs. Beaman, Mr. Carran and Mrs. Harmon in favor, Mr. Walden opposed, motion carried.

7. **Discussion/Action of Guidelines for Board Advisory Committee to conduct an objective study and evaluation of current and future financial and facilities needs of the Oracle School District.** Dr. Bosma requested discussion of this item now but to table the action until next month.

A recess was taken at 4:10 p.m., the meeting resumed at 4:20 p.m.

Mr. Carran moved and Mrs. Beaman seconded to accept the Guidelines for the Board Advisory Committee as presented. Discussion was held and suggested revisions to the guidelines were made. The committee representation was discussed and board members expressed their opinions on how the committee members should be selected and whether or not there should be representatives from specific categories/locations.

Mrs. Beaman moved and Mrs. Harmon seconded to table until next regular board meeting or sooner if additional meeting held, all in favor, motion carried. It was noted that additional suggestions for revisions to the guidelines could be sent to Mrs. Trejo, who will get the information to the board president.

New Business

(Items 8 & 9 taken above)

10. **Discussion/Action on whether to obtain consulting services to evaluate district facilities and submit a report.**

Dr. Bosma moved to that this be referred to the citizen's committee. Discussion was held regarding the item, there was not a second. Mr. Clark stated the return of this item to the agenda was at the request of a board member. Mr. Clark stated he feels it is his duty to recommend this evaluation of the facilities take place as soon as possible. Discussion was held and board members expressed their opinions on why this evaluation is necessary and when the service should be done. Mr. Clark stated that the estimated cost would be approximately \$ 12,000-\$ 20,000, but that amount could increase dependent on how thorough the evaluation, and that the final amount and vendor information would be brought back to the board.

Mr. Carran moved and Mrs. Harmon seconded that the superintendent be authorized to put forth an RFP to obtain consulting services to evaluate district facilities and submit a report.

Dr. Bosma moved and Mr. Walden seconded to amend motion to cost no more than \$20,000. Vote taken on amendment, Dr. Bosma and Mr. Walden in favor, Mrs. Beaman, Mr. Carran and Mrs. Harmon opposed, motion failed.

Vote taken on Mr. Carran's motion, Mrs. Beaman, Mr. Carran and Mrs. Harmon in favor, Dr. Bosma and Mr. Walden opposed, motion carried.

- 11. Discussion/Action of State Fire Marshal reports from 2006/2007 and 2007/2008**
Dr. Bosma expressed his opinion that the fire marshal reports should be sent to the board as they are received and the board review them.
Dr. Bosma moved and Mr. Walden seconded that the annual state fire marshal report shall be provided to the Governing Board as it is received and the board be notified of corrections.
Discussion was held. Vote taken, all in favor, motion carried.
 - 12. Discussion/Action for the board to consider a resolution regarding the override renewal.**
Mrs. Harmon moved and Mr. Carran seconded that the Governing Board approve adopting a resolution regarding the override renewal at this time for an election date in November of 2008.
Dr. Bosma moved by substitution and Mr. Walden seconded that the Governing Board formally and unequivocally endorse the conduct of an override renewal election on November 4, 2008 and that the supplementary materials provided be referred to the citizens committee on district financial and facilities needs for further review and recommendation. Discussion was held and the resolution was reviewed along with discussion of the purpose of adopting the resolution and the importance of renewing the override. Vote taken on Dr. Bosma's substitute motion, Dr. Bosma and Mr. Walden in favor, Mrs. Beaman, Mr. Carran and Mrs. Harmon opposed, motion failed.

Vote taken on original motion made by Mrs. Harmon, all in favor, motion carried.
- A break was taken at 5:42 p.m. The meeting resumed at 5:50 p.m.
- 13. Review of current status of policies and amendments adopted in 2007, with discussion and possible action (See Attached Listing of policies).**
Dr. Bosma commented on this item and suggested the board may want to consider putting a deadline on the submission of policies to ASBA. Dr. Bosma asked that all policies be delivered to ASBA and back to board members as soon as possible. Mr. Walden and Mr. Carran expressed their agreement/support of the request, and Mr. Clark acknowledged the request. No action taken.
 - 14. Discussion/Action on developing a process for determining the District's beliefs, visions, mission, and goals**
Mr. Carran led a discussion on developing a process for determining the District's beliefs, values, vision, mission and goals. Board members agreed to the importance of a process to do this. Mr. Walden recommended starting this process by accepting the first reading of policy A (item 15). The subject of timing was discussed and whether or not the board has time to take on this process at this time. No action taken.
 - 15. First Reading/Discussion of Policy A – District Mission and Belief Statement**
Mr. Walden moved and Dr. Bosma seconded to accept the first reading of policy A as presented. Discussion was held. Vote taken, Mr. Walden and Dr. Bosma in favor, Mrs. Beaman, Mr. Carran and Mrs. Harmon opposed, motion failed.
 - 16. Discussion/Possible Action for National Junior Honor Society Students to plan a trip and travel to Washington D.C. in May of 2008**

Mrs. Nannette Soule presented information on this item and explained the goal is for the trip to be partially funded with contributions of the parents to the tax credit fund, and asked the board to approve the planning and taking of the trip.

Dr. Bosma moved and Mr. Carran seconded to approve an out of state trip to Washington D.C for National Junior Honor Society Students, parents and sponsors. Discussion was held and funding for chaperones was also discussed. Vote taken, all in favor, motion carried.

17. Personnel

Mrs. Harmon moved and Dr. Bosma seconded to approve the following personnel matters:

Leave of Absence – Carol Moreno

Substitute Bus Driver – Javier Salazar

Substitute Teacher(s) – Judy Kennedy, Margarite Wainio, Margery Michael

Vote taken, all in favor, motion carried.

18. Discussion/Action on improving relationship between the Board and the Superintendent

Mr. Walden moved and Dr. Bosma seconded to schedule a time/place for a workshop with ASBA on Board/Superintendent relationship.

Discussion was held and the board and superintendent agreed a meeting/workshop to work on improving the relationship between the board and superintendent would be beneficial to all parties. Mrs. Beaman asked if everyone would be open to getting someone who does not know any of the board members or the superintendent to meet with the board and superintendent.

Mr. Walden amended his motion and Dr. Bosma seconded to schedule a time/place for a workshop on Board/Superintendent relationship and authorize the Board President to pursue a consultant for the workshop, all in favor, motion carried.

19. Discussion/Action on future meeting/workshop with Arizona School Boards Association (ASBA) for Department of Leadership Development – Building a Strong Leadership Team Workshop

Discussion was held and board members agreed this workshop would be beneficial, and all also agreed it would be best to postpone setting a date for this workshop until after December or January.

20. Discussion/Action on setting date for meeting with ASBA for information/presentation on Superintendent Search Process. (Possible dates October 22 @ 6:30 p.m. or October 23, morning or early afternoon)

Mr. Carran moved and Mrs. Harmon seconded to schedule a special meeting/workshop for Monday, October 22, 2007 at 6:30 p.m. with ASBA for information/presentation on superintendent search process, all in favor, motion carried.

21. Discussion/Action on the best way to monitor board actions during the board meetings

Mr. Walden led an informal discussion on this item and made some suggestions for assuring the audio recording of the meeting is a good audible recording. Suggestions, such as label microphones and headphone speakers, were also made to assure that all board member input is audible for fellow board members.

22. Discussion/Action for Board Self Evaluation Process

Mrs. Beaman led the discussion on this item and notified the board that the Board self evaluation is to be completed by November 30, she requested board members complete the self evaluation and return the completed form, to Mrs. Trejo by November 2, 2007. Mrs. Trejo will forward the forms to Mrs. Beaman. The evaluation will be a discussion/action item on the November 13, 2007 regular meeting agenda.

A break was taken at 7:10 p.m., the meeting resumed at 7:19 p.m.

Items f and g – previously tables were taken at this time.

f. Adoption of Social Studies Curriculum and Instructional Alignment to State Standards

Dr. Bosma moved and Mrs. Harmon seconded to approve the Social Studies Curriculum as presented, all in favor, motion carried.

g. Approval of Governing Board affirmation that it has adopted a curriculum that is aligned with the Arizona Academic Standards and adopted an evaluation system that assesses whether teachers are integrating the Standards into their instructional practices for the 2007-2008 school year

Dr. Bosma moved and Mr. Carran seconded approval of affirmation that the Board has adopted a curriculum that is aligned with the Arizona Academic Standards and adopted an evaluation system that assesses whether teachers are integrating the Standards into their instructional practices for the 2007-2008 school year, all in favor, motion carried.

23. Superintendent Report

Mr. Clark reported on the following:

Enrollment update 40th day Oracle Ridge – 40 kindergarten students

40th day Mountain Vista - 387

Eagle Crest – new community group at Eagle Crest is meeting and one of its priorities is for the community to have its own school.

Connections Learning Center Update – will start this week, high school component will be brought to the board at the November meeting. Appreciation of Pinal County Attorney's donation was noted and a thank you letter will be sent.

24. Board Report

Mr. Carran reported the ASBA/Arizona Association of School Business Officials (AASBO) Financial Workshop held on September 25 was very informative.

Pinal County ASBA Workshop – Mrs. Beaman, Dr. Bosma, and Mr. Walden attended the workshop on October 4, 2007 and reported it was not as well attended as in the past, and that the workshop was worth attending.

25. Future Meeting Dates & Topics:

Special Meeting, October 22, 2007 at 6:30 p.m. – ASBA presentation on Superintendent Search

Regular November Board Meeting – November 13, 2007

Special Meeting, Paperless Board Meeting Presentation – not scheduled at this time.

Special meeting/workshop for Vision/Mission/Goals

Future topics: Superintendent evaluation, policy updates

26. Meeting Evaluation

Board members gave the following evaluation comments: meeting was long, but the work is getting done; achieved a lot; many times acrimonious with one another; okay to state displeasure but it does not look good; we can disagree, but we don't have to be disagreeable.

27 Adjournment

Mr. Walden moved and Mr. Carran seconded to adjourn the meeting at 7:41 p.m., all in favor, motion carried.

Board President

Board Member

Board Clerk

Board Member

Board Member

Minutes approved on _____