

MINUTES

**Oracle Elementary School District #2
Governing Board Regular Meeting
Wednesday October 8, 2008, at 6:30 p.m.
Oracle Ridge Boardroom, Oracle, AZ**

1. Call to Order

Mrs. Harmon called the meeting to order at 6:30 p.m. Mr. Carran led the Pledge of Allegiance.

Board members present were Mr. Dave Bowersock, Mrs. Alicia Bristow, Mr. Mike Carran, Mrs. Elizabeth Harmon and Mr. Kurt Steffens. Also present were Mr. Todd Kissick, Mr. Dennis Blausner, and Mrs. Nannette Soule, Mrs. Dawn Ruiz, Mrs. Carmen Trejo and those who signed the guest register.

2. Approval of Agenda

Mr. Carran moved and Mr. Steffens seconded to approve the agenda, all in favor, motion carried.

3. Student Recognition

Mrs. Harmon recognized the following Mountain Vista Students of the month for October: Michael Moffett, Jeffrey Cavanaugh, Cassie Otero, MaryAnn McRae, Lindsay Tecco, Ryan Panknin, Jacquelyn Kendall, Grethel Johnson, Marissa McRae, Breanna Chargualaf, Marcus Martinez, Nicole Mendez, Elian Gamez, Angel Jennings, Nathaniel Benavidez, Tessa Kissick, R.J. Barragan, and BaiLee Hill

4. Call to the Public

Mr. Carran read the call to the public and Mrs. Harmon opened the floor for members of the public to address the board.

Dennis Blausner addressed the board as a member of the community and parent; he let the board know how pleased he is with the current board and expressed his gratitude as a parent and as a principal.

Nellie Doran, community member, addressed the board, and thanked the staff for the invitation of the Coast Guard Auxiliary to participate in the HOPE week activities at Oracle Ridge School.

Mollie Steffens, Eagle Crest resident, expressed concern over the public's knowledge of the override election questions and what the district can do to get information out.

Charlie Evans, district resident, addressed the board and stated he is glad to see the board working together.

Mrs. Harmon, spoke during the call to the public and stated she had read to the students during HOPE week and had enjoyed the experience.

5. Approval of Consensus Agenda

a. Approval of Minutes:

Regular Meeting September 10, 2008

Special Meeting September 10, 2008

b. Ratification of Vouchers:

# 9007 Expense	\$ 55,734.95	Payroll # 6	\$ 126,151.14
# 9008 Expense	\$ 19,544.56	Payroll # 7	\$ 128,402.27
# 9009 Expense	\$ 19,116.27		

c. Approval of Financial Reports for the Month of September

d. Approval of Student Activities Report

e. Ratification/Approval of Out of District Travel

Dennis Blauser – Arizona School Administrators – The Principal and the Law
– November 12, 2008 Phoenix, AZ

f. Designation of Superintendent or designee as Hearing Officer for Student Discipline

Mr. Carran moved and Mrs. Bristow seconded to approve the consent agenda as presented above, all in favor, motion carried.

6. Discussion/possible action on approval of Annual Financial Report (AFR) – FY 2007-2008

Mrs. Dawn Ruiz, business manager, presented the AFR.

Mr. Carran moved and Mr. Steffens seconded to approve the FY 2007-2008 AFR as presented, all in favor, motion carried.

7. Discussion/possible action on 2008/2009 Classroom Site Fund (301) Plan

Mr. Kissick presented the 2008/2009 Classroom Site Fund (301) Plan to the board. He pointed out the revision made to include the eligibility of Arizona Department of Education certified Counselors and Librarians. Mr. Kissick recommended the plan be approved.

Mrs. Harmon moved and Mr. Carran seconded to approve the 2008/2009 Classroom Site Fund (301) Plan as presented, all in favor, motion carried.

**8. Discussion/possible action on acceptance of bid for facility projects:
Bathroom renovations and Roofing project.**

Mr. Kissick presented the bid information on both the bathroom renovation and the roofing project and recommended the board award the bathroom project (Cafeteria and Bateman Building Bathrooms) to Boulder Canyon Builders and the roofing project (Cafeteria and Library) to Progressive Roofing.

Mrs. Bristow moved and Mr. Steffens seconded that the Governing Board award the bid to Boulder Canyon Builders for the renovation of the Cafeteria and Bateman building bathrooms and award the bid to Progressive Roofing for the cafeteria and library roofing project. Discussion was held and Mr. Kissick reminded the board of the additional information that needed to be included in the motion.

Mrs. Bristow amended her motion and Mr. Steffens seconded as follows: that the Governing Board award the bid to Boulder Canyon Builders for the renovation of the Cafeteria (\$29,058.11) and Bateman (\$29,373.75) building bathrooms pending the fulfillment of all bid requirements, the following of all state statutes, and with the understanding that no work shall commence until a purchase order is issued to the contractor; and award the bid to Progressive Roofing for the cafeteria and library roofing project (\$65,432.00) pending School Facility Board funding, the fulfillment of all bid requirements, the following of all state statutes, and with the understanding that no work shall commence until a purchase order is issued to the contractor.

(Amounts not part of motion –gathered from information provided in board packet)

9. Discussion/possible action on transitioning to paperless Governing Board meetings and on selecting vendor.

Discussion was held regarding the cost benefits of going paperless. It was noted that the Mammoth San Manuel School District uses BoardBook and was suggested the board could attend one of their meetings to see how the program works in a real meeting. Mr. Carran moved and Mr. Bowersock seconded to table this item and requested additional cost benefits information be provided to the board, all in favor, motion carried.

10. Discussion/possible action on new position – Director of Operations

Mr. Kissick recommended the board approve the new position. He explained the position was developed feedback from the consultant who spent a couple of days on the district grounds, and through discussions with the administration and maintenance staff.

Mr. Steffens moved and Mr. Carran seconded to approve the new position of Director of Operations as presented. Discussion was held regarding the number of employees the new position would be responsible for overseeing and whether or not the responsibilities of the new position were being added to the responsibilities of an already existing position. Mr. Kissick answered the questions.

Vote taken, all in favor, motion carried.

11. Discussion/possible action regarding Board member attendance to Pinal County ASBA Workshop, October 30, 2008, in Eloy, AZ

Mr. Carran moved and Mr. Steffens seconded for the board to approve the attendance of Governing Board members who wish to attend the Pinal County ASBA workshop, October 30, 2008 in Eloy, AZ, all in favor, motion carried. (Mrs. Bristow and Mrs. Harmon expressed an interest in attending)

12. Personnel Issues

- a. Employment of Substitute Teacher(s) for 2008-2009: Darlene Cavanaugh and Marge Clark
- b. Change of Status – Ramona Willis from full-time to part-time; Toni Parkhurst – Training/Transition to District Secretary – Level 6-Step 9; Elizabeth Blue – revision to step placement from step 1 to step 9
- c. Employment of Connections Learning Center tutors - Mariah Chastain Tutor III & Joseph Aguilar Tutor II
- d. Resignation – Flora Silva
- e. Food service changes: Robin Sotelo from 4 hr per day to 6 hr. per day; Angelina Flores – Food Service Assistant – 4 hr per day
- f. Transfer – Ron Small from Custodial/Maintenance position to Director of Operations Level 6-Step 9
- g. Leave of Absence – Patricia Munoz
- h. Extra-curricular - Year book sponsor - Geri Benavidez Hourly

Mr. Carran moved and Mr. Steffens seconded to approve the personnel items as listed above, all in favor, motion carried.

13. Principal Report

Mr. Blauser and Mrs. Gagnon reported on upcoming Mountain Vista activities: The Flag football team is undefeated and will play for the league championship on Thursday, October 9, 2008. HOPE (Help, Outreach, Prevention, and Education) week activities are going strong and will end on Friday the 10th with the HOPE walk and Barbeque at Mountain Vista. He stated there had been a lock down drill done during the week and it had gone well. Mr. Blauser also stated that Mountain Vista received a “performing plus” label again this year.

14. Superintendent Report

Mr. Kissick reported on the great job the staff is doing and thanked the following employees for doing over and beyond what is expected of them – Toni Parkhurst for her coordination of HOPE week events and Mike Henderson for his “fly over” of the Mountain Vista School as part of the HOPE week activities. He also thanked the district office staff and governing board for the pleasurable working experience of the last few months.

15. Board Report

No board report.

16. Future Meeting Dates & Topics:

Special Board Meeting Policy review - November 12, 4:30 p.m. in Oracle Ridge Boardroom.

Regular Board Meeting November 12, 2008 6:30 p.m., Oracle Ridge Boardroom

Future topics:

Discussion of what materials do board members need in preparing for upcoming board meeting(s); High School drop out rates and statistics; Setting of future meeting dates; paperless board meetings; recycling presentation by Waste Management; Superintendent evaluation, scheduling of parent/teacher forum; report/data on parent survey

17. Adjournment

Mr. Carran moved and Mrs. Bristow seconded to adjourn the meeting at 8:00 p.m., all in favor, motion carried.

Board President

Board Member

Board President

Board Member

Board Member

Minutes approved _____